



कार्यालय प्रधान मुख्य आयकर आयुक्त,

आन्ध्रप्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,

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ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,

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F.No.Pr.CCIT/Estt/Deputation/2021-22

Date: 03-01-2022

CIRCULAR

Sub: Introduction of IRS Online Deputation Module – regarding.

Ref: Letter in F.No.HRD/CM/152/116/2019-20/8781, dated 21.12.2021, received from HRD, New Delhi.

I am directed to communicate that IRS Online Deputation Module, which is a single window, online deputation module for receipt and processing of deputation applications for Cadre Clearance of IRS Officers has been implemented by the CBDT for faster processing of applications.

2. In this connection, I am directed to request all IRS officers posted in AP & Telangana region to use the online module for submitting deputation applications. It has been clarified by the HRD, New Delhi, that the applications submitted through the online module will be processed on priority basis and that applications in physical form will not be accepted from 1st April, 2022 onwards.

3. A copy of the User Manual (for Officers) to access the online module is enclosed herewith. All the officers are requested to create user accounts at the earliest and submit applications for deputation through the online module for faster processing.


(P. KRISHNA KUMAR)

Deputy Commissioner of Income Tax
(Hqrs)(Admn.),
O/o. Pr.CCIT, AP & TS, Hyderabad.

Encl: As above.

To

All IRS Officers posted in AP & Telangana region.

User Manual

(For Officers)

IRS Online
Deputation Module

<http://49.50.72.70>

PREPARED By



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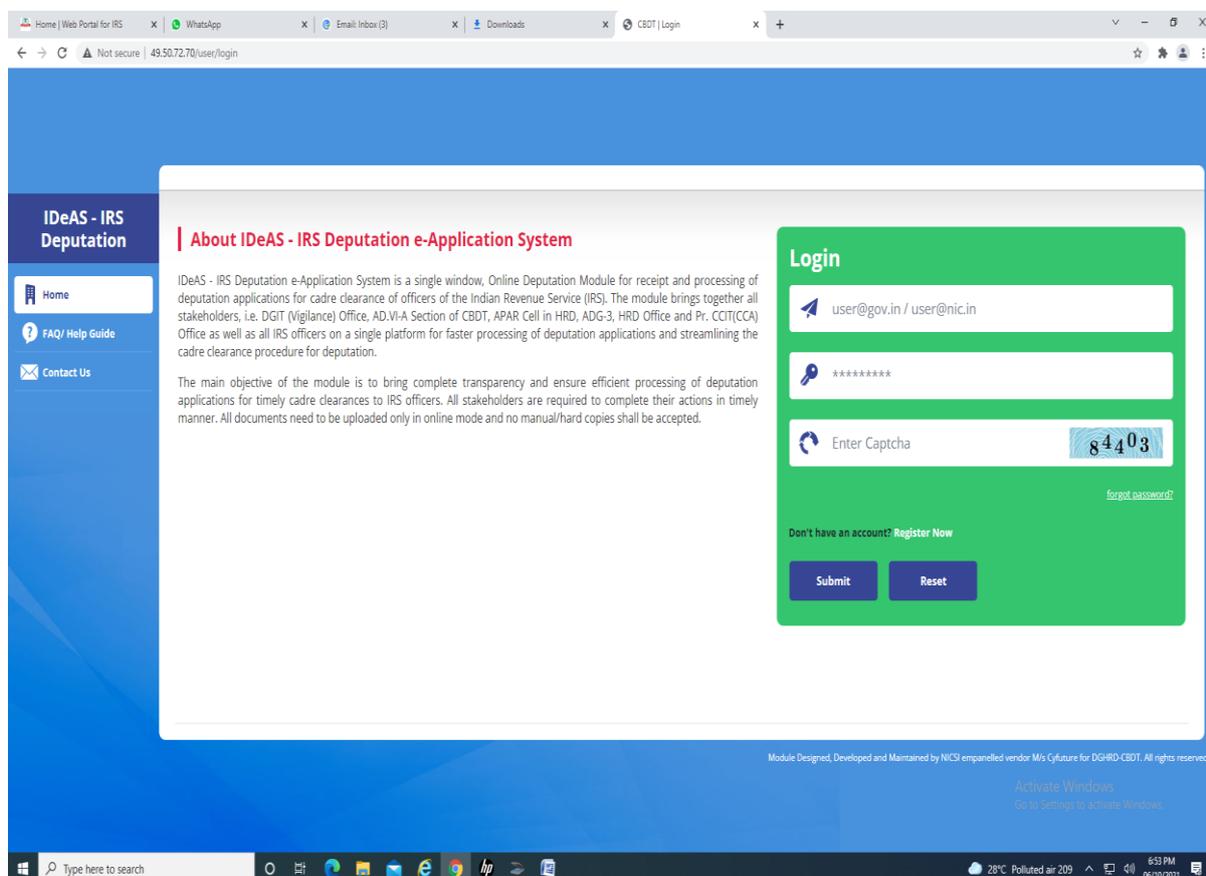
IRS Online Deputation Module

IRS Online Deputation Module is the online deputation module designed for receipt and the faster processing of the deputation applications and streamlining the deputation cadre clearance of the IRS (IT) officers. This module brings together all the stakeholders – Pr. DGIT(Vig.) office, AD. VI A CBDT, APAR Cell HRD, ADG-3 HRD Office and CCA Office, and all IRS (IT) officers on one single platform.

This application is solely designed for receiving deputation applications and completing preparatory work for Cadre Clearance in an automated environment. The main objective is to bring entire transparency over the accountability and time-bound process in the deputation Cadre Clearance process of the IRS (IT) officers. All documents etc shall be accepted/processed in online mode through this portal. The module comprises all the essential functions with different user levels. This deputation application will enable officers to view, modify and take all the necessary actions at their end.

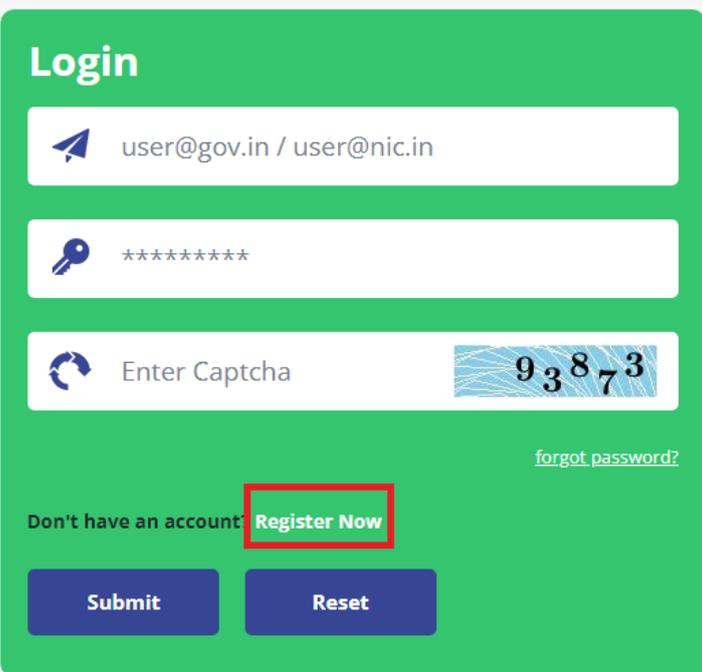
1. CREATION OF USER ACCOUNTS

To access the module, type <http://49.50.72.70> in the web browser. This will take you to the **Deputation e Application System**.



1.1 Register Account

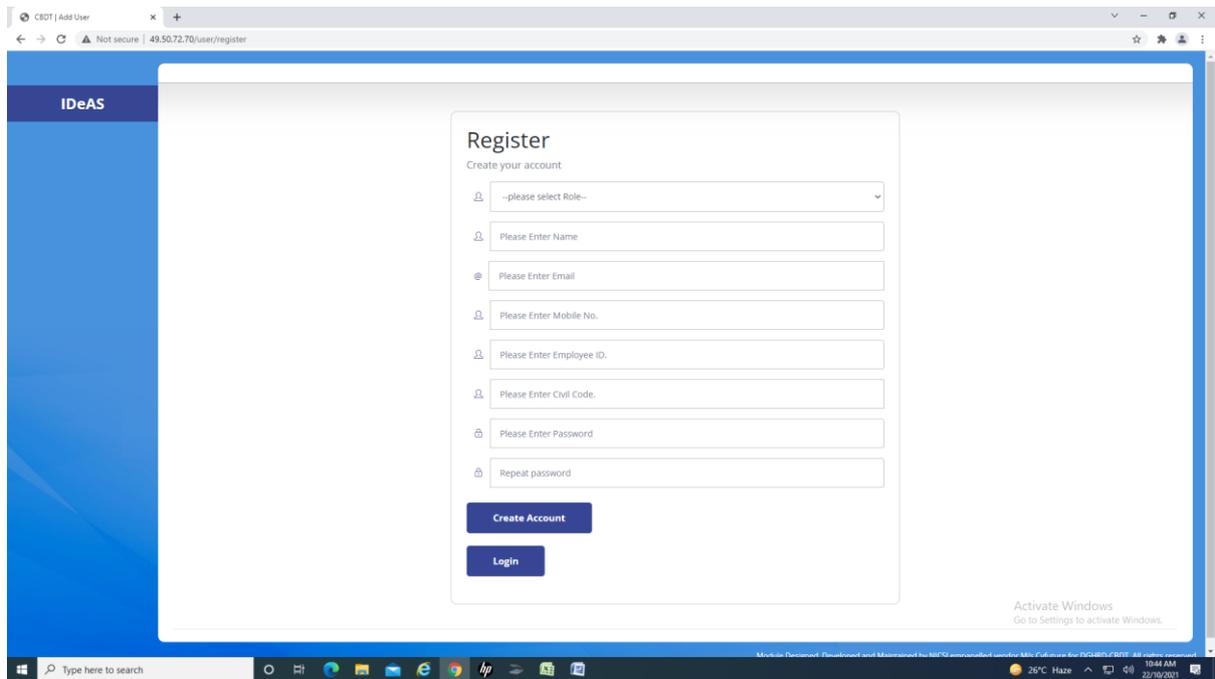
To begin using the IRS deputation portal, first create an account by clicking on the “**Register Now**” button.



The screenshot shows a green login form with the following elements:

- Login** header
- Input field for email/username: user@gov.in / user@nic.in
- Input field for password: masked with asterisks
- Input field for Captcha: Enter Captcha, with a captcha image showing the numbers 93873
- Link: [forgot password?](#)
- Text: Don't have an account: **Register Now** (the button is highlighted with a red box)
- Buttons: Submit and Reset

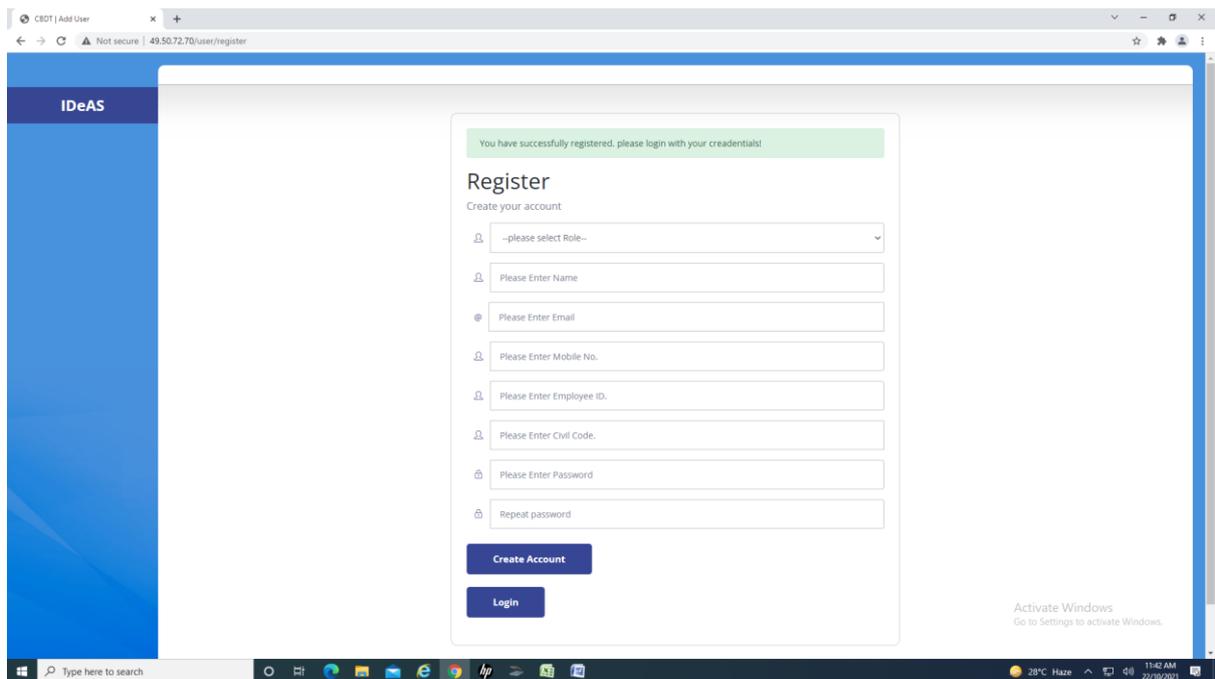
Or click on <http://49.50.72.70/user/register> and the below page will load.
Enter all the details.



After filling all the details, click on **“Create Account”**.

For account verification, User (officer) will receive OTP on the given email id/mobile. User (officer) has to enter the OTP to verify the User account.

On clicking **“Verify”**, the Home page will display the message given below:



1.2 Log IN

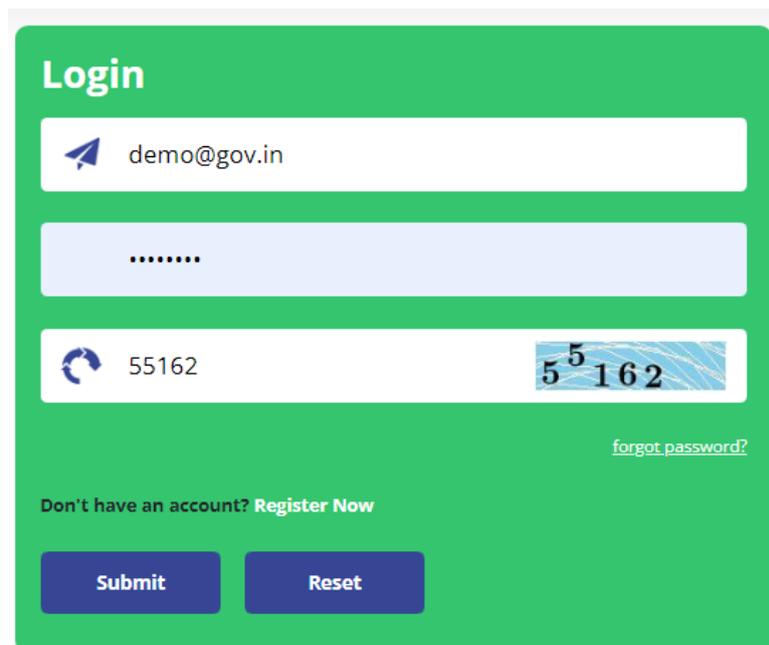
After creating an account, log in with username and password which is received on the given email ID.

Enter your user name.

Enter your Password.

Complete the Captcha.

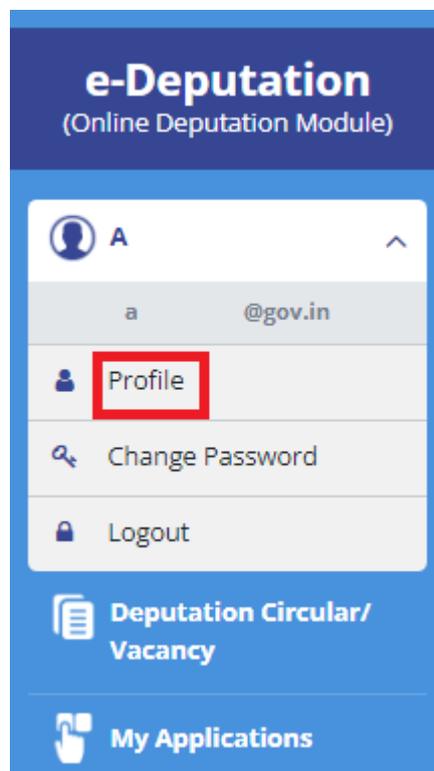
Click on the “**Submit**” button.



The image shows a login form with a green background. At the top left, the word "Login" is written in white. Below it, there are three input fields: the first contains the email address "demo@gov.in" with a blue envelope icon; the second is a password field with seven dots; the third is a captcha field containing the number "55162" and a blue wavy graphic with the numbers "5 5 1 6 2". To the right of the captcha field is a link that says "forgot password?". Below the input fields, there is a link that says "Don't have an account? Register Now". At the bottom, there are two blue buttons: "Submit" and "Reset".

1.3 Profile

After logging in, the User(officer) will land on the main dashboard of IDeAS module. First, go to the profile section to complete the profile. Click on the “**Profile**” button.



Or click on this link - [http:// 49.50.72.70/cbdt/user/profile](http://49.50.72.70/cbdt/user/profile)

Click **“Update Profile”** to fill in all the details and complete the profile.

e-Deputation
(Online Deputation Module)

Arun kumar singh ▾

- Deputation Application
- Application status
- Saved Draft Applications
- Track Application
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- About e-Deputation
- FAQ/ Help Guide
- Contact Us

Name* A Service* IRS

Employee Code* 383124 Civil Code* 987651

Date Of Birth* 09/07/1974 Father Name* FGSGSFDGSDG

Exam year 1996 Allotment Year/ Batch 1997

Date of entering into IRS (IT) (DD-MM-YYYY) 30-01-1998 Email ID a @gov.in

Date of Superannuation (DD-MM-YYYY) 26/08/2021 Gender Male ▾

Category* General ▾ Domicile/ Home State HRYANA

Phone Number +91 9578253614 Address FGASPHGHNBGHGSHFGSGSFGS

Pay Level (as per 7th CPC)* 10th Pay level ▾ Basic Pay (as on date of issue of deputation circular) 123100

Present PCCIT(CCA) Region/Directorate* Pr CCTT. Prdha. 1234565 Present Post Held (Designation/ Grade) * ADD CIT

Deputation Post being applied* DIRECTOR Whether Regular/ Ad-hoc* REGULAR

Mode of entry into IRS (IT) Direct recruit ▾

Whether Completed Probation, if applicable, indicate Yes/ No YES Whether the Officer has completed three years in cadre post after repatriation from an ex-cadre post on deputation/ foreign service (indicate Yes/ No) YES

Past deputation details

	Organisation	Pay Scale	post	From	To
1	test	14th Pay level ▾	po	10/07/2021	03/07/2021
2	test	14th Pay level ▾	dfgfdg	10/07/2021	03/07/2021

Trainings/Certifications/Academic degree

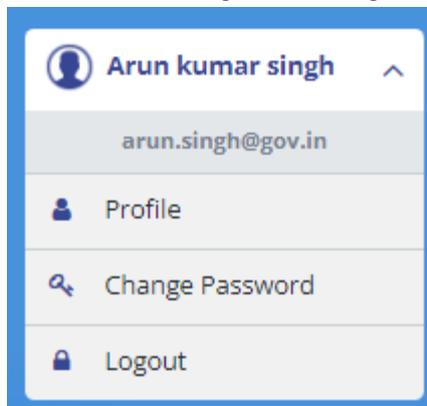
	Special Degree	Year	Institution	Grade/Marks	Remarks
1	BNVCNV B	2010	VBXBX	9.0	VERY GOOD

Update Profile

After filling in all the details, click again on the **“Update Profile”**. It is mandatory to complete the profile. An incomplete profile won't let the user do any action.

1.4 Password

Click on the Change Password to change existing credentials.



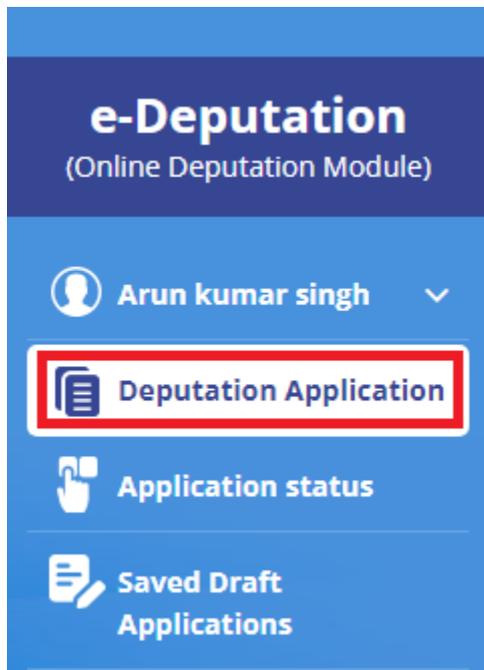
To change the password, enter old password then new password and confirm password. Complete the captcha.

Click on “**Change Password**”.

A screenshot of the 'Change Password' form within the 'e-Deputation (Online Deputation Module)' interface. The form is titled 'Change Password' and contains four input fields: 'Old Password', 'New Password', 'Confirm Password', and 'Captcha'. The 'Captcha' field includes a refresh button and a visual captcha code '38886'. A 'Change Password' button is located at the bottom of the form. The left sidebar shows the user's name 'Arun kumar singh' and various navigation options like 'Deputation Application', 'Application status', 'Saved Draft Applications', 'Track Application', 'Inbox', 'About e-Deputation', 'FAQ/ Help Guide', and 'Contact Us'. A footer note at the bottom right states: 'Module Designed, Developed and Maintained by NICSI empanelled vendor M/s Cylfuture for DGRHD-CBDT. All rights reserved'.

2. DEPUTATION APPLICATION

To apply for deputation, click on the “**Deputation Application**” functionality.



The Deputation Application dashboard shows all the details about the deputation vacancies. User (officer) can list entries by clicking on the “**Show**”. For seeing circular as per the calendar year, click on “**All Deputation Circulars**”. You can also click on the “**Search**” button to search on the following parameters:

- Nature of Vacancy
- Deputation Circular No. and Date/ PDFs
- Tenure of deputation
- Pay Level
- Last Date
- Action

Showing 1 to 5 of 5 entries

Sl. No.	Nature of Vacancy	Deputation Circular No. and Date/PDFs	Tenure of deputation	Pay level	Last date	Action
1	CSS	2487845	3	16	30-Sep-2021	Applied
2	Non-CSS	dfs	45	13	30-Sep-2021	Apply
3	State Government-Prior Approval	bn	1	13	29-Jul-2021	Last date Over
4	State Government-Advertised	tttt	76	13	29-Jul-2021	Last date Over
5	State Government-Prior Approval	test	45	11	22-Jul-2021	Last date Over

Not found the desired Vacancy Circular. [Click Here](#) to Create and apply.

Note: Officers to apply at least 30 days working days prior to the last date.

Attention: Vacancy Circulars meant for restricted/ confidential circulation shall not be Uploaded/ processed through IDEAS.

2.1 Circulars uploaded by Directorate of HRD

The Vacancy Circulars uploaded by the Directorate of HRD will be visible in the Deputation Application dashboard.

2.2 Circulars uploaded by Users (Officers)

The User (officer) can also create a Vacancy Circular which is not available in the dashboard. For creating a new Vacancy Circular, click on the “**Click Here**” button.

Not found the desired Vacancy Circular. [Click Here](#) to Create and apply.

This will navigate you to the [http:// 49.50.72.70/cbdt/vacancy/create](http://49.50.72.70/cbdt/vacancy/create)

Click on “**Next**” to create the Vacancy Circular.

Please provide the Deputation vacancy details

Application Category*
State Government-Prior Approval

Deputation Circular No. and Date
GFGR65789

Tenure of deputation*
45987

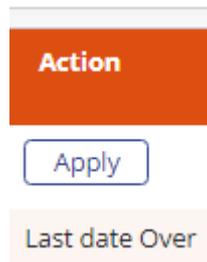
Last date for submitting application to the Deputatationist Organisation*
30/11/2021

Pay level*
13th Pay level

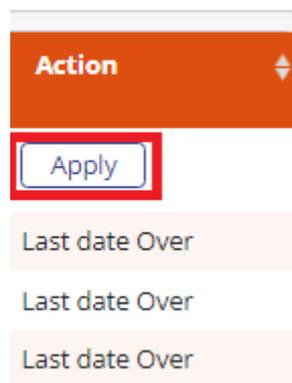
Next

2.3 Process for filling the application

In the Deputation Application dashboard, all the Vacancy Circulars are visible. The “**Action**” column shows the “**Apply**” button. The “**Action**” column will show the “**Last Date Over**” after the vacancy date has passed.



Step 1: To apply for the listed vacancy, click on the “**Apply**” button on the dashboard under “Action’ Tab



As the User (officer) clicks on the Apply, IDeAS will navigate to <http://49.50.72.70/cbdt/vacancy/apply/Mzc=>

Step 2: The details on this page will be populated from the Profile of the User (officer) and the User(officer) should fill out the remaining details. Then click on “**Save and Next**” or the User(officer) can save the application at any point by clicking on “**Save as Draft**”.

e-Deputation
(Online Deputation Module)

Arun kumar singh

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Basic Information/Service Particulars
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Name*	A	Service*	IRS
Employee Code*	383124	Civil Code*	987651
Date Of Birth*	09/07/1974	Father Name*	Father Name
Exam year	1996	Allotment Year/ Batch	1997
Date of entering into IRS (IT) (DD-MM-YYYY)	30-01-1998	Email ID	a @gov.in
Date of Superannuation (DD-MM-YYYY)	Date of Superannuation	Gender	Male
Category*	General	Domicile/ Home State	HRYANA
Phone Number	+91 9578253614	Address	FGASFHGHNBGHGSHFGFGSFGS
Pay Level (as per 7th CPC)*	10th Pay level	Basic Pay (as on date of issue of deputation circular)	123100
Present PCCIT(CCA) Region/Directorate*	Pr.CCIT, Odisha-1234585	Present Post Held (Designation/ Grade)*	Present Post Held (Designation/ Grade)
Deputation Post being applied*	test	Whether Regular/ Ad-hoc*	REGULAR
Mode of entry into IRS (IT)	Direct recruit	Whether the Officer has completed three years in cadre post after repatriation from an ex-cadre post on deputation/ foreign service (Indicate Yes/ No)	YES
Whether Completed Probation, if applicable, indicate Yes/ No	YES		

Past deputation details

	Organisation	Pay Scale	post	From	To
1	test	14th Pay level	po	10/07/2021	03/07/2021
2	test	14th Pay level	dfgfdg	10/07/2021	03/07/2021

Certification that Executive Profile is correct and if found incorrect, the application is liable to be rejected.

Mandatory check button: All details furnished above are true.

Disclaimer: The above information is on the basis of Civil list data and may not be construed for any claim including Seniority/Batch etc.

Save as Draft

Save and Next

Click on **“Save and Next”** will take the User (officer) to next page of the application.

Step 3: The details related to Trainings/ Certifications/ Academic degrees will be populated from the Profile of the User (officer). The User (officer) can then upload all the documents related to these Training/ Certification/Academic degrees here. To add more Trainings/ Certifications/ Academic degrees or any specific ones, the User(officer) can do so by **“Updating Profile”**.

e-Deputation
(Online Deputation Module)

Arun kumar singh

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Other Particulars ← Back

Trainings/Certifications/Academic degree

	Special Degree	Year	Institution	Grade/Marks	Remarks
1	BNVCNV B	2010	VBXBX	9.0	VERY GOOD

Upload documents related to trainings/certifications/academic degree

No file chosen

(pdf only)
xenmandali@gmail_com.pdf

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Then click on **“Save and Next”** to go to last page of the application.

Step 4: Upload passport size photo and User(officer) can also upload any other reference document/CV here.

Step 5: Select the Supervisory Authority/CCA. Then click on **“Final Submit”**.

Upload Photograph

No file chosen

1. Photo size 20 - 300 KBs
2. Image Format: JPG/ JPEG only

Upload any other reference Document/ Biodata/ Application Proforma/ CV etc. as may be required by Borrowing Organisation

No file chosen

(pdf only)
[view document](#)

Supervisory authority

--select--

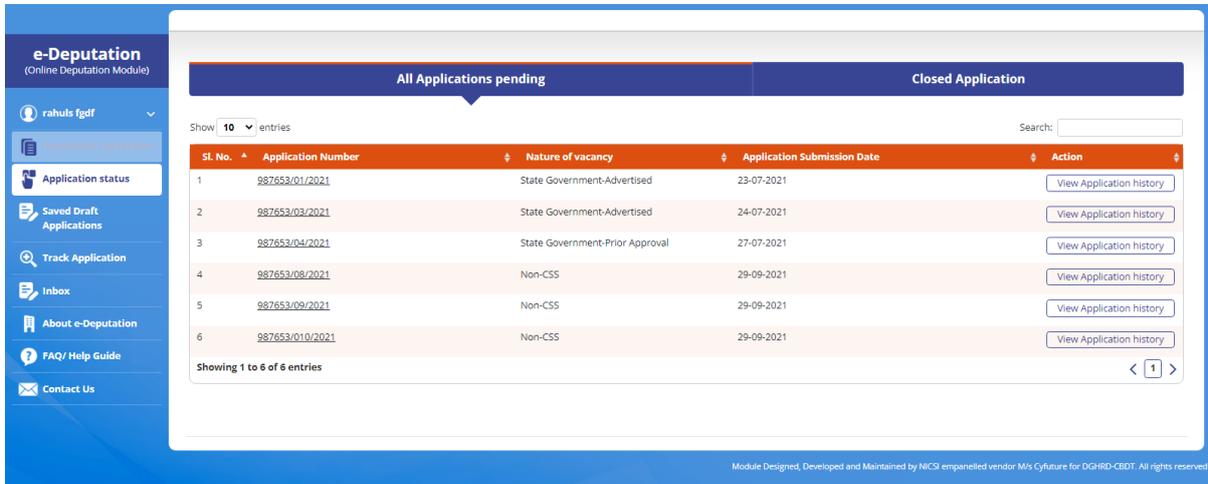
After the final submission of the application, the following confirmation message will be shown.

Dear rahuls fgdf, your application for the post of test against circular no dfsf has been submitted date 29-09-2021 (Wednesday) at 11:50:17 hours. Your application ID number is 987653/09/2021.
A confirmatory message has been sent to mobile number 9939775123 and email id rahul@gmail.com. You will be getting notification/alerts through email/SMS.

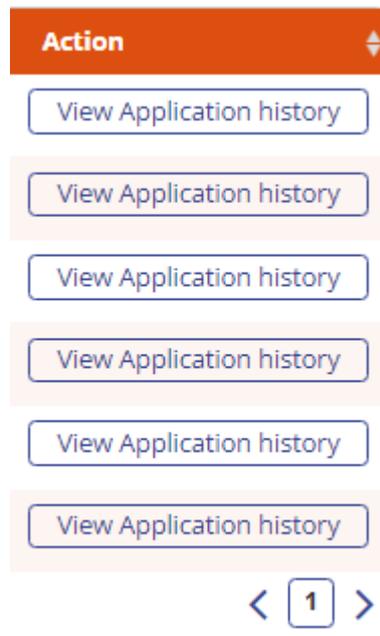
The User (officer) application is now submitted.

3. APPLICATION STATUS

The User (officer) can track the status of his/her submitted applications under this functionality.



On clicking **View Application History**, detailed information about the status of the application will be shown.



The application status will be shown as follows :

Application Status

Officer Name: rahuls fgdf	Application Number: 987653/01/2021	Circular No:tttt
Designation:	Employee Code: 123450	

Application Submitted by the Officer to Supervisor (CCA Office) 23-July-2021 09:47:32

Application forwarded by CCA OFFICE TO ADG-3, HRD 13-August-2021 (Friday) 06:51:11

Application forwarded by ADG-3, HRD TO Cadre Management Division-III 13-August-2021 (Friday) 06:51:11

Letter to Pr.DGIT(Vigilance) for Vigilance Clearance By CMD III: Submitted 30-August-2021 (Monday) 09:19:55
Vigilance Clearance by Pr.DGIT(Vigilance): **Pending**

Letter to Ad.VIA for Administrative Clearance By CMD III: **Pending**
Administrative Clearance by : **Pending**

Letter to APAR Division, O/o ADG-1, HRD for APAR and Integrity Certificate By CMD III: Submitted 13-August-2021 (Friday) 07:22:25
APAR and Integrity Certificate by APAR Division: Submitted 13-August-2021 (Friday) 07:23:57

If any clarification has been sought by CCA office/Supervisory Authority, it will be visible under the Tab “Clarification by CCA/Supervisory officer”



Click on the “Clarification by CCA/Supervisory Officer” tab to respond to the query sought.

Application Number:-987651/011/2021

Application Submitted By the Officer [View / Download](#)

Attachments

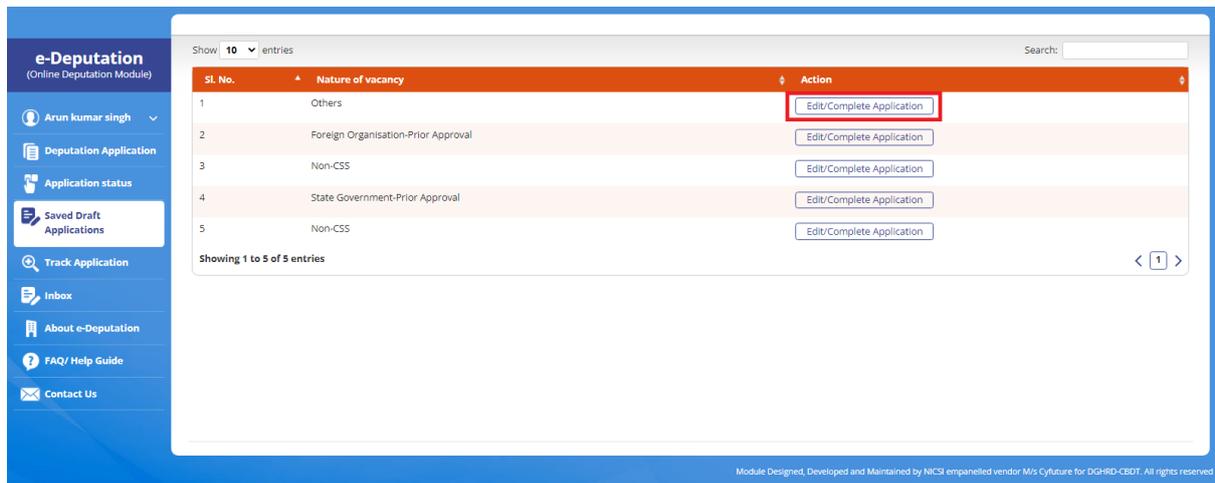
Biodata/ Application Proforma/ CV etc. Sought By Deputationist Organization [View / Download](#)

Clarification/ further Information etc. sought by CCA/officer office CBDT [Clarification/ further Information etc. sought by CCA/officer office CBDT](#)

4. SAVED DRAFT APPLICATIONS

The “Saved Draft Applications” functionality will show all the applications that are yet to be completed by the User(officer). It will show all the applications that have been saved by clicking on the “**Save as Draft**” tab.

User (officer) can click on the “**Edit/Complete Application**” to complete and submit their application as per the steps defined in Section 2.3.



The screenshot displays the 'e-Deputation' (Online Deputation Module) interface. On the left, a navigation menu includes options like 'Deputation Application', 'Application status', 'Saved Draft Applications' (highlighted), 'Track Application', 'Inbox', 'About e-Deputation', 'FAQ/ Help Guide', and 'Contact Us'. The main content area shows a table of saved draft applications with columns for 'Sl. No.', 'Nature of vacancy', and 'Action'. The 'Action' column contains 'Edit/Complete Application' buttons for each entry. The first entry is highlighted with a red box. The table shows 5 entries, and the interface indicates 'Showing 1 to 5 of 5 entries'.

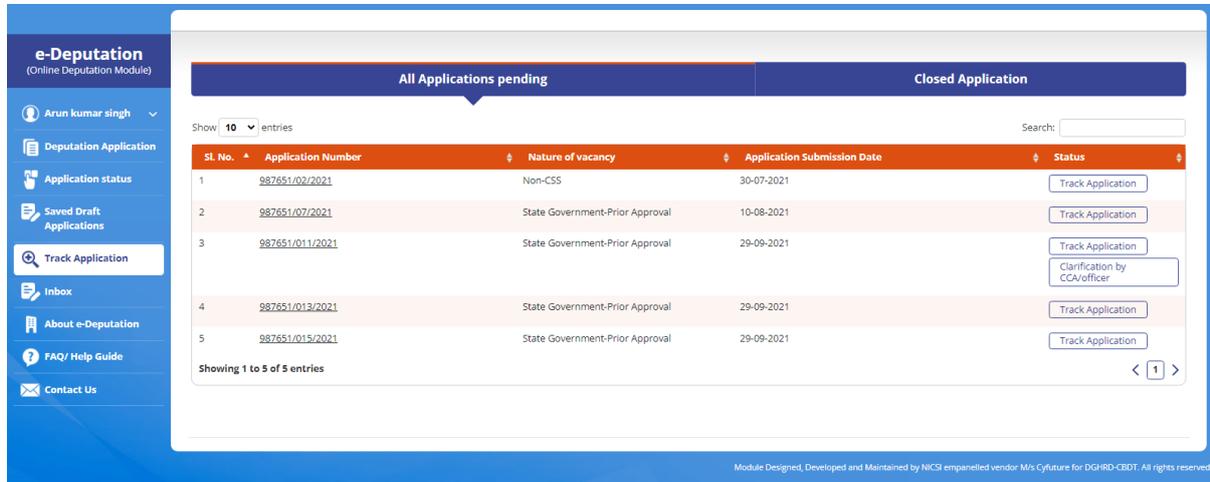
Sl. No.	Nature of vacancy	Action
1	Others	Edit/Complete Application
2	Foreign Organisation-Prior Approval	Edit/Complete Application
3	Non-CSS	Edit/Complete Application
4	State Government-Prior Approval	Edit/Complete Application
5	Non-CSS	Edit/Complete Application

Showing 1 to 5 of 5 entries

5. TRACK APPLICATION

Track application functionality can be used to track “All Applications Pending” and “Closed Applications” of the User (officer).

The list of all the pending applications will be shown as below:

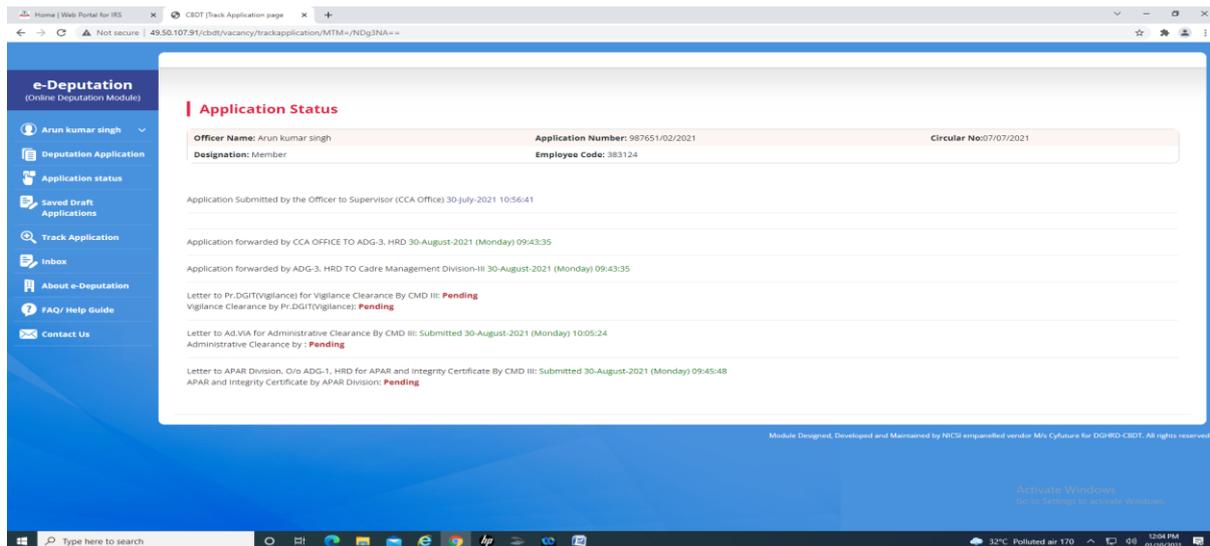


The screenshot displays the 'e-Deputation' (Online Deputation Module) interface. The left sidebar contains navigation options: Arun kumar singh, Deputation Application, Application status, Saved Draft Applications, Track Application (highlighted), Inbox, About e-Deputation, FAQ/ Help Guide, and Contact Us. The main content area is titled 'All Applications pending' and 'Closed Application'. It features a search bar and a table with the following data:

Sl. No.	Application Number	Nature of vacancy	Application Submission Date	Status
1	987651/02/2021	Non-CSS	30-07-2021	Track Application
2	987651/07/2021	State Government-Prior Approval	10-08-2021	Track Application
3	987651/011/2021	State Government-Prior Approval	29-09-2021	Track Application Clarification by CCA officer
4	987651/013/2021	State Government-Prior Approval	29-09-2021	Track Application
5	987651/015/2021	State Government-Prior Approval	29-09-2021	Track Application

Showing 1 to 5 of 5 entries

To track his/her pending application, user may click on “Track Application” tab under Status column.



The screenshot displays the 'e-Deputation' (Online Deputation Module) interface showing the 'Application Status' for a specific application. The left sidebar is the same as in the previous screenshot. The main content area is titled 'Application Status' and displays the following information:

Officer Name: Arun kumar singh **Application Number:** 987651/02/2021 **Circular No:** 07/07/2021
Designation: Member **Employee Code:** 383124

Application Submitted by the Officer to Supervisor (CCA Office) 30-july-2021 10:56:41

Application forwarded by CCA OFFICE TO ADG-3, HRD 30-August-2021 (Monday) 09:43:35

Application forwarded by ADG-3, HRD TO Cadre Management Division-III 30-August-2021 (Monday) 09:43:35

Letter to Pr.DGIT(Vigilance) for Vigilance Clearance By CMD III: **Pending**
Vigilance Clearance by Pr.DGIT(Vigilance): **Pending**

Letter to Ad.VIA for Administrative Clearance By CMD III: Submitted 30-August-2021 (Monday) 10:05:24
Administrative Clearance by: **Pending**

Letter to APAR Division, O/o ADG-1, HRD for APAR and Integrity Certificate By CMD III: Submitted 30-August-2021 (Monday) 09:45:48
APAR and Integrity Certificate by APAR Division: **Pending**

The closed applications list will be shown as below:

The screenshot shows the 'e-Deputation' interface with a sidebar on the left containing navigation options like 'Deputation Application', 'Application status', 'Track Application', 'Inbox', and 'FAQ/ Help Guide'. The main content area is titled 'All Applications pending' and 'Closed Application'. It displays a table with 5 entries, each with a 'View Application history' button. The table columns are: Sl. No., Application Number, Nature of vacancy, Application Submission Date, and Status.

Sl. No.	Application Number	Nature of vacancy	Application Submission Date	Status
1	987651/01/2021	State Government-Advised	21-07-2021	View Application history
2	987651/03/2021	Others	30-07-2021	View Application history
3	987651/05/2021	Others	30-07-2021	View Application history
4	987651/06/2021	Non-CSS	02-08-2021	View Application history
5	987651/08/2021	Non-CSS	11-08-2021	View Application history

Showing 1 to 5 of 5 entries

To view his/her closed applications history, User (officer) may click on “**View Application History**” tab under Status column.

The screenshot shows the 'Application Status' page for a specific application. It displays the officer's name (Arun kumar singh), application number (987651/01/2021), and designation (Member). The page lists several status updates, including the application being submitted to the supervisor, forwarded to ADG-3, HRD, and CADRE Management Division, and cleared by CMD III and APAR Division.

Application Status

Officer Name: Arun kumar singh Application Number: 987651/01/2021 Circular No:tttt

Designation: Member Employee Code: 383124

Application Submitted by the Officer to Supervisor (CCA Office) 21-july-2021 13:00:22

Application forwarded by CCA OFFICE TO ADG-3, HRD 21-july-2021 (Wednesday) 13:01:17

Application forwarded by ADG-3, HRD TO Cadre Management Division-III 21-july-2021 (Wednesday) 13:01:17

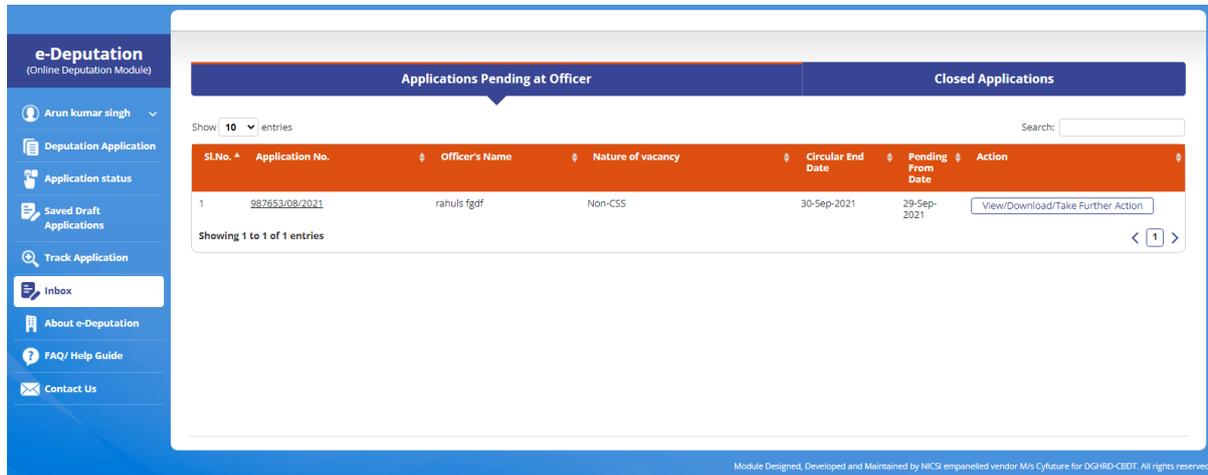
Letter to Pr.DGIT(Vigilance) for Vigilance Clearance By CMD III: Submitted 21-july-2021 (Wednesday) 13:01:58
Vigilance Clearance by Pr.DGIT(Vigilance): Submitted 21-july-2021 (Wednesday) 13:02:31

Letter to Ad.VIA for Administrative Clearance By CMD III: Submitted 21-july-2021 (Wednesday) 13:03:11
Administrative Clearance by : Submitted 21-july-2021 (Wednesday) 13:05:22

Letter to APAR Division, O/o ADG-1, HRD for APAR and Integrity Certificate By CMD III: Submitted 21-july-2021 (Wednesday) 13:07:54
APAR and Integrity Certificate by APAR Division: Submitted 21-july-2021 (Wednesday) 13:09:39

6. INBOX

This functionality is relevant for all the Supervisory Authorities. Inbox will display all the applications that are pending at their level for approval and further forwarding. The Supervisory Authority has to click the **“View/Download/Take Further Action”** tab under Action column to complete further actions.

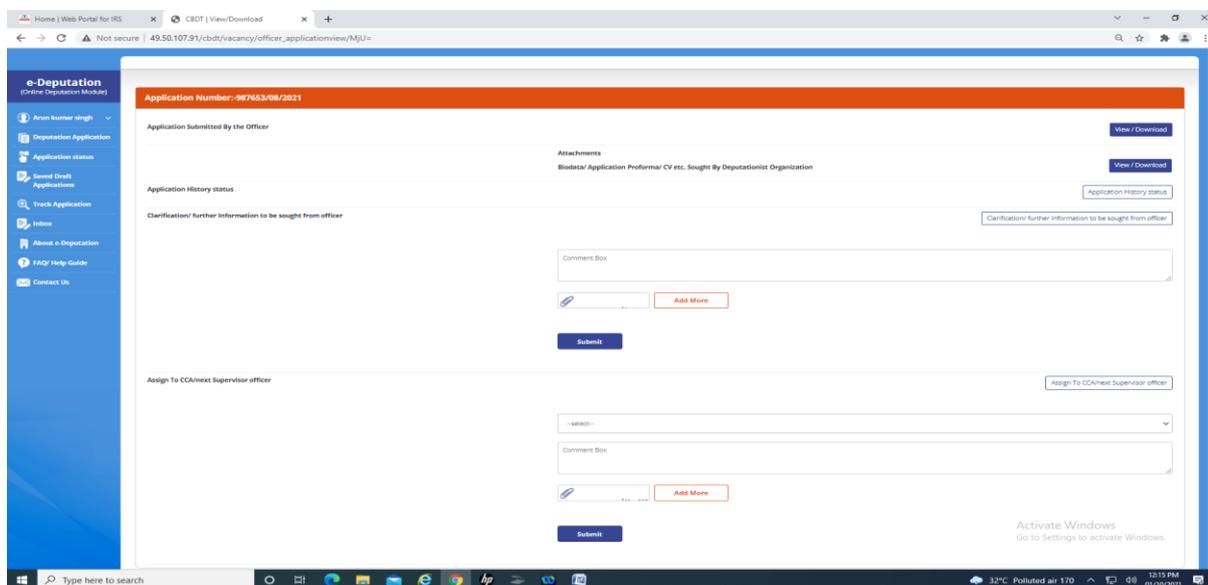


The screenshot shows the 'e-Deputation (Online Deputation Module)' interface. The left sidebar contains navigation options: Arun kumar singh, Deputation Application, Application status, Saved Draft Applications, Track Application, **Inbox**, About e-Deputation, FAQ/ Help Guide, and Contact Us. The main content area is titled 'Applications Pending at Officer' and features a table with the following data:

Sl.No.	Application No.	Officer's Name	Nature of vacancy	Circular End Date	Pending From Date	Action
1	987653/08/2021	rahuls fgdf	Non-CSS	30-Sep-2021	29-Sep-2021	View/Download/Take Further Action

Below the table, it indicates 'Showing 1 to 1 of 1 entries' with navigation arrows. A footer note states: 'Module Designed, Developed and Maintained by NICS empanelled vendor M/s Cytur for DGHRD-CBDT. All rights reserved.'

On clicking **“View/Download/Take Further Action”** tab, the following window will be visible to take appropriate action. The Supervisory Authority can seek clarification from the applicant officer or forward the application to the concerned CCA office.



The screenshot shows the 'View/Download' page for application number 987653/08/2021. The interface includes the following sections:

- Application Submitted By the Officer:** Includes a 'View / Download' button.
- Attachments:** Lists 'Biodata/ Application Performa/ CV etc. Sought By Deputationist Organization' with a 'View / Download' button.
- Application History status:** Includes an 'Application History status' button.
- Clarification/ further information to be sought from officer:** Features a 'Comment Box', an 'Add More' button, and a 'Submit' button.
- Assign To CCA/next Supervisor officer:** Includes a dropdown menu, a 'Comment Box', an 'Add More' button, and a 'Submit' button.

An 'Activate Windows' watermark is visible in the bottom right corner of the application window.

The Supervisory Authority can also view the number of closed applications under the “**Closed Application**” tab under Action column.

The screenshot displays the 'e-Deputation (Online Deputation Module)' interface. On the left is a navigation sidebar with options: Arun kumar singh, Deputation Application, Application status, Saved Draft Applications, Track Application, Inbox, About e-Deputation, FAQ/ Help Guide, and Contact Us. The main content area has two tabs: 'Applications Pending at Officer' and 'Closed Applications'. The 'Closed Applications' tab is active, showing a table with columns: Sl.No., Application No., Officer's Name, Nature of vacancy, Circular End Date, Pending From Date, and Action. The table is currently empty, displaying 'No data available in table' and 'Showing 0 to 0 of 0 entries'. A search bar and pagination controls are also visible.

7. CONTACT US

For any support or query, Users (officers) may send email at **support.irsdepportal@incometax.gov.in**